

A & V Account Office Co., Ltd.
17/4 Moo 12 Withantummawat Road,
Songkhanong, Phrapradaeng, Samutprakarn, 10130
Tel: 0-2818-4533
Fax: 0-2818-4534
E-mail: info@avaccount.com
Tax ID : 0115544007674



Subject: Proposal fees of Accounting.

Dear Sir,

With reference to your requirement in regard to the accounting services for the financial year ending we are pleased to offer the professional services in this respect as follows:

1. Monthly Tax Filing

Monthly tax filing service comprises the following work:

- Maintain and file monthly Por Ngor Dor 1,3,53 monthly corporate withholding tax returns (if any) 250 baht/month
- Maintain and file monthly input and output VAT report and Por Por 30 (if any) 500 baht/month
- Maintain and file monthly social security tax (if any) 250 baht/month
- Consult normal tax issues for the whole year without any additional charge.

***** We will filing monthly tax through internet *****

2. Account Closing

Account closing service comprises the following work:

- Consult the accounting systems and flows of document
- Consult the necessary document using for accounting record
- Maintain monthly accounting record - Cash book, Payment book, Receipt book, Journal book and General ledger
- Maintain trial balance and financial statements - Maintain bank reconciliations - Maintain fixed assets register
- Maintain details of significant accounts such as accounts receivable and accounts payable listing, etc
- Maintain and file Por Ngor Dor 51. - Maintain and file Por Ngor Dor 50.
- Maintain and file Sor Bor Chor 3.
- Register as your Certified Accountant

Accepted and agreed by

By: _____

Title: _____

Date: _____

Accounting service fee depend on amount of monthly accounting transactions. (Document of Purchase, Sale, Receipt, Payment, Petty cash, Withholding Tax, Turnover of employee and Bank account transactions.)

Transactions	Fee
Less than 10	500
Less than 30	1,000
Less than 50	2,000
Less than 75	3,000
Less than 100	4,000
Less than 150	5,500
Less than 200	7,000
Less than 250	9,000

3. Audit fee

Level of work	Fee
Less than 1,000,000	12,000
Less than 3,000,000	15,000
Less than 6,000,000	18,000
Less than 10,000,000	20,000
Less than 15,000,000	25,000
Less than 20,000,000	30,000
Less than 30,000,000	40,000
Less than 50,000,000	60,000
Less than 100,000,000	80,000

Accepted and agreed by

By: _____

Title: _____

Date: _____

4. Annual Shareholder meeting services consist of

- Press announcement advertise in newspaper for shareholders ' meeting
- Send invitation letter for meeting to shareholder by registered mail
- Prepare BOJ.5 details of shareholder to Ministry maintain and file BOJ.5 to avoid the penalty baht of 20,000

Annual Shareholder meeting services fee will be baht 3,000

5. Admin services consist of

- Prepare accounting documents such as Billing documents, Invoices, Receipts, Withholding Tax and other related accounting documents.

Prepare accounting documents services fee will be baht 100 per bill.

- Billing , Received Cheque.

Services fee will be baht 350 per time.

We would be pleased to provide additional meeting with the Revenue Department that may required from time to time which we will additional charge of Baht 3,000.- for each time. (Only Revenue Department notice and approve by your company.)

As a matter of normal course of accounting, we will request assistance of your personnel, including in the preparation of certain schedules and analyses of transactions such as cheque register, petty cash voucher, etc., which will facilitate the conclusion of the accounting in a timely manner.

Our fees for these services outlined above will be based on the amount of time required, plus travel and other out-of-pocket costs (e.g. telephone, fax, etc.). Our charges vary according to the degree of responsibility involved and the expertise level of the personnel assigned.

Term of payment

- **Will collect Accounting fee for the first month on receipt of documents and billing for accounting transactions.**
- **In case of late payment , Collection fee baht of will be 500 a time.**

We thank you for the opportunity to offer you our services and look forward to receiving your kind consideration.

If the foregoing is in accordance with your understanding, please sign and return to us the duplicate of this letter.

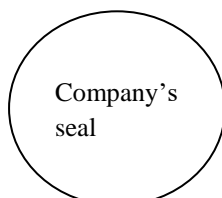
Accepted and agreed by

Yours faithfully

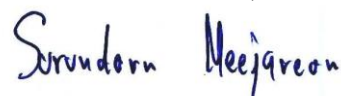
By: _____

Title: _____

Date: _____



A&V Account Office Co., Ltd.



(Surundorn Meejareon)